

Attendance

Little Miracles operates on an effective learning curriculum. If your child is consistently absent, they cannot take advantage of the learning opportunities provided. If you enroll your children full-time, we expect for your children to attend the center full-time every week. Please keep to your schedule and notify us immediately if you are running behind. Full-time infant and toddler students are required to be in attendance 33 hours or more per week, full time preschoolers are required to be in attendance 40 hours per week, and any part-time students should be at the center 10 hours or more per week. In the event your child(ren) are absent for more than two weeks or your child is consistently having unexcused absences, your spot may be given to someone on the waiting list. PFCC par are entitled to 20 vacation days per every 6 months (Jan-Jun/ Jul-Dec) that are paid by the county. If a parent exceeds 10 absent days within the 6-month period, the parent is then charged for any absent days until the next 6-month period begins. **The rates are Infant**

\$25, Toddler \$40, Preschool/Pre-K \$53.

Children are only allowed to be at the center a maximum of 10 hours per day. If they end up coming over 10 hours per day due to scheduled overtime; the parent must pay an additional \$10 an hour per day. If you know your child will be absent, please contact Administration immediately. In the event your child(ren) are absent for more than two consecutive weeks or your child is consistently having unexcused absences, your spot may be given to someone on the waiting list. Administration will make every attempt to contact you before disenrolling your children.

TAP system

Parents must have a complete transaction for their child every day. A complete transaction consists of Tapping in and out. The TAP station is located under the tree when you walk in the center. You can also use the mobile app by scanning the QR code on the Parent News Board. If a parent does not document their child's attendance, PFCC cannot be billed and we will have to bill you at the private rate. (Please note that your case will be placed on hold and you will not be able to attend another center until payment is made.) Missed TAP's delay our payment and a \$25 fee per child per day associated with your account at the end of the week.

If your case has not been processed, please speak to the administration about obtaining a temporary TAP code. No child should be accepted if you do not TAP in.

Drop off Cut Off Time

It is imperative that your child arrives on time to ensure we keep to our classroom schedule. During enrollment, you provided work or school hours. You have a 15-minute grace period to be late for drop off without any notification. Please notify us in advance if you are running behind for drop off if it will be longer than 15 minutes or you will be turned away. You can message in the app or call the center. The last time to drop your child off is 10am. You will be allowed one late arrival per week. If we notice there is a consistent pattern of late arrivals, you will be required to change your schedule. Once your child is marked absent, they will not be allowed to stay. No exceptions!!!

